

Town Board Meeting Minutes
Monday, April 6, 2015 at the Rockland Town Hall
Called to order by Chairman Cashman at 7:26 p.m.
Adjourned at 9:08 p.m.

The Clerk, Treasurer, and all Board members were present along with other members of the public. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

Minutes from March 16, 2015, Town Board meeting

Treasurer Van Dyck noted that on page four under “Announcements and Distribution of Correspondence”, the recycling dollar amounts should be switched to \$15.00/ton and \$3.00/ton.

M/M by Chairman Cashman to approve the minutes from March 16, 2015, Town Board meeting as amended; seconded by Supervisor Schwalbach. Motion carried by voice vote.

Minutes from March 18, 2015, Town Board meeting

Chairman Cashman noted that on page one, the second sentence of paragraph five should be revised to read that the second bin will be used for sand/salt mixture not just sand.

M/M by Chairman Cashman to approve the minutes from March 18, 2015, Town Board meeting as amended; seconded by Supervisor Schwalbach. Motion carried by voice vote.

Motion by Chairman Cashman to consider agenda items 15, 16, 17 and 18 after agenda item 5; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

Chip seal and cold mix proposals

Scott Construction and Fahrner submitted the following proposals.

Farhner- 22 foot wide mile	\$21,941/mile
Scott Construction- 22 foot wide mile	\$18,765/mile
Scott Construction-Full width wedging- 22 foot wide	\$68.20 per ton
Scott Construction- Spot Wedging-	\$78.85 per ton

M/M by Chairman Cashman to accept Scott’s proposal for hot oil seal coating (22’ wide for one mile @ \$18,765.00/mile); Paver Laid Cold Mix (full width wedging @ \$68.20/ton) and Paver Laid Cold Mix (spot wedging @ \$78.85 per ton); seconded by Supervisor Schwalbach. Motion carried by voice vote.

The Town Board also set the roads tour with Scott Construction representative, Greg Goodhue, for Thursday, April 23, 2015 at 12:30 p.m.

Stone and Paving Proposal(s)

Stone prices were received from Daanen & Janssen and Scott Construction as follows:

	Daanen & Janssen	Scott Construction
¾” stone	Del \$8.75 PU \$6.25	Del \$10.60 PU \$6.75
3/8” crusher dust	Del \$8.75 PU \$6.25	Del \$11.35 PU \$7.50
3” breaker run	Del \$8.70 PU \$6.20	Del \$10.60 PU \$6.75

M/M by Chairman Cashman to accept Daanen & Janssen's prices for stone and gravel as presented for the 2015 season; seconded by Supervisor Schwalbach. Motion carried by voice vote.

Ditch Cutting Proposals

Dick's Lawn Care, LLC, and Greenleaf Greenscapes submitted proposals for grass and brush cutting.

	Dick's Lawn Care	Greenleaf Greenscapes
Grass Cutting & Brush Cutting	\$70.00/hour	\$70.00/hour
Fuel Surcharge	If Diesel exceeds \$4.00/gallon	None

Motion by Chairman Cashman to open the floor; seconded by Supervisor Schwalbach. Motion carried by voice vote.

Jay Graetz, Greenleaf Greenscapes, stated that he has contracted for his fuel already and that there will not be surcharge. Graetz' prices also reflect an amount not to exceed \$3,650.50 for the summer cut and an amount not to exceed \$9,576.00 for the fall cut.

Motion by Chairman Cashman to return to the regular business. Seconded by Supervisor Schwalbach. Motion carried by voice vote.

M/M by Glen Schwalbach to approve Greenleaf Greenscapes for the ditch and brush cutting for 2015 season; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

Lawn Mowing services from Greenleaf Greenscapes

Greenleaf Greenscapes provided an estimate of charges for cutting the grass at the town hall and for providing landscaping services. The charges are the same as last year's rates = \$45.00/cut and \$28.00/hour for landscaping services.

M/M by Chairman Cashman to accept Greenleaf Greenscapes to provide lawn cutting and landscaping services for the town hall for the 2015 season; seconded by Supervisor Schwalbach. Motion carried by voice vote.

Request from Kathy & John Schumacher, Gary & Holly Lewis, Dan & Julie Ariens, David Marx, Susan Marx Moriarey, and Tammy Marx Eckart, for approval of a Certified Survey Map, part of Parcel R-139-1, Parcel R-139, R-139-2, and Parcel R-140, 3800 Block Cashman Drive and 3725 Block CTH PP, De Pere, Wisconsin

The Board reviewed a packet of information received from Steve Zeitler, agent for David E. Marx, Susan Marx Moriarey, Tammy Marx Eckart, John Schumacher, Kathleen Schumacher, Gary Lewis, Holly Lewis, Daniel Ariens & Julie Ariens, including a proposed Certified Survey Map and copies of the proposed quit claim deeds to be executed between the parties.

Steve Zeitler, appeared on behalf of the Applicants. Based upon the recommendations from the Planning Commission made at their March 31, 2015, meeting, the CSM was amended to note that the full 33' of land on the east side of Cashman Drive will be dedicated to the public. Both the cul-de-sac and properties have been staked out to denote the boundaries noted on the CSM. Chairman Cashman met with Tom Soderlund and Mike Hoskens to locate the pins denoting Soderlund's boundaries. The pins were located and Soderlund accepts the location of the road. Soderlund requested that as many of the trees be saved as possible.

Chairman Cashman received communication from David Marx that the proposed location of ingress/egress is too steep to utilize. Zeitler explained in order to address Marx' concern, the location of the ingress and egress was expanded.

Supervisor Van Vonderen questioned when and what amount of the land will be dedicated. Chairman Cashman stated that the dedication of the road and cul-de-sac will take place after construction is complete.

M/M by Chairman Cashman to approve the proposed Certified Survey Map, submitted by Steve Zeitler, on behalf of David E. Marx, Susan Marx Moriarey, Tammy Marx Eckart, John Schumacher, Kathleen Schumacher, Gary Lewis, Holly Lewis, Daniel Ariens, Julie Ariens, Tom Soderlund and Connie Soderlund, displaying the dedication of 33 feet on both sides of Cashman Drive with the following conditions: 1) that all of the parties sign the proposed Certified Survey Map prior to the Town doing so; 2) that the Schumachers, Lewis' and Ariens, who are involved with the construction of the cul-de-sac, sign a Memorandum of Understanding with the Town; 3) that the proposed Certified Survey Map be recorded in the Register of Deeds office prior to David E. Marx' Certified Survey Map being recorded; 4) that the proposed Certified Survey Map meet all Town, county, state and federal laws; 5) that the Town receive copies of the legal documents denoting any easements granted between the parties; seconded by Supervisor Schwalbach. Motion carried by voice vote.

Request from David Marx, Susan Marx Moriarey, and Tammy Marx Eckart, for approval of a Certified Survey Map, part of parcel R-140, 3725 Block of County Highway PP, De Pere, Wisconsin

The Board reviewed a packet of information received from Steve Zeitler, agent for David E. Marx, Susan Marx Moriarey and Tammy Marx Eckart, which included a proposed Certified Survey Map denoting the creation of two separate Lots from parcel R-140. Steve Zeitler explained that since the March 31, 2015, Planning Commission meeting, the CSM has been revised to include a restrictive covenant which informs potential landowners that a driveway permit will need to be obtained from Brown County. Proposed Lot 1, which is a 10 acre parcel, includes all farm buildings. Proposed Lot 2 will continue to be farmed. David Marx is dedicating a 40 foot strip along CTH W to the public. The right of ways along CTH PP, CTH W, and Cashman Drive will have proper setbacks. The CSM also denotes environmentally sensitive areas along a navigable waterway that run through proposed Lots 1 and 2. The restrictive covenants state that a landowner would require a Shoreland Permit for any activity conducted within 300 feet of the navigable waterway.

Supervisor Van Vonderen reported that at its March 31, 2015, meeting the Planning Commission recommended that the Town Board approve the CSM for proposed Lots 1 and 2 with the following conditions: 1) that both lots be in compliance with all Town, county, state and federal laws; 2) that approval of the CSM be contingent upon the parties obtaining approval to rezone Proposed Lot 1 from NPWLI to ER-10; and 3) that the Certified Survey Map including Parcel R-139, R-139-1, R-139-2 and part of R-140, be recorded in the Register of Deeds office prior to this CSM being recorded.

M/M by Supervisor Van Vonderen to approve Certified Survey Map for David Marx, Susan Marx Moriarey, and Tammy Marx Eckart with the following conditions: 1) that both lots must be in compliance with all Town, county, state and federal laws; 2) that the Certified Survey Map involving Parcels R-139, R-139-1, R-139-2 and parts of R-140 and R-142, be recorded in the Register of Deeds office prior to this CSM being recorded; and 3) that the parties received approval to rezone Proposed Lot 1 from NPWLI to ER-10; seconded by Supervisor Schwalbach. Motion carried by voice vote.

Set public hearing date for request from David Marx, Susan Marx Moriarey, and Tammy Marx Eckart to rezone proposed Lot 1 of Certified Survey Map, part of parcel R-140, 3725 Block of County Highway PP, De Pere, Wisconsin, from Non-Participating Working Lands Initiative (NPWLI) to Estate Residential 10-acres (ER-10) District.

M/M by Chairman Cashman to set the public hearing for the request to rezone Lot 1 of Proposed Certified Survey Map for 6:45 p.m. on Monday, May 4, 2015; seconded by Supervisor Schwalbach. Motion carried by voice vote.

Adoption of Ordinance #2015-1 Amending Sec. 18-01.10, Establishment of Zones, and Creating Sec. 18-01.24, Agricultural Business (AB) District

A public hearing was held at 6:30 p.m.

M/M by Chairman Cashman to approve Ordinance #2015-1; seconded by Supervisor Schwalbach. Roll Call Vote: Cashman- Aye; Van Vonderen- Aye; Schwalbach- Aye. Passed 3-0.

Adoption of Ordinance #2015-2 Amending Sections 18-01.09, General Provisions; Sign Code; 18-05.00, Off Street Parking; 18-07.00 Man-Made Bodes of Water; 18-08.00 Earth Excavation; and 18-12.00 Animal Ordinance to include Agricultural Business (AB) District.

A public hearing was held at 6:30 p.m.

M/M by Chairman Cashman to approve Ordinance #2015-2; seconded by Supervisor Schwalbach. Roll Call Vote: Cashman- Aye; Van Vonderen- Aye; Schwalbach- Aye. Passed 3-0.

Adoption of Ordinance #2015-3 Amending Section 08-01.02, Standards

A public hearing was held at 6:30 p.m.

M/M by Chairman Cashman to approve Ordinance #2015-3; seconded by Supervisor Schwalbach. Roll Call Vote: Cashman- Aye; Van Vonderen- Aye; Schwalbach- Aye. Passed 3-0.

Request from 3MBack, LLC, Matthew Giese, owner, to rezone Parcel R-296, 5338 State Highway 57, De Pere, Wisconsin, from Community Business (B-2) Zoning to Agricultural Business (AB) Zoning

A public hearing was held at 7:01 p.m. No concerns were noted.

M/M by Supervisor Van Vonderen to approve the request to rezone Parcel R-296, from 3M Back, LLC, from Community Business (B-2) District to Agricultural Business (AB) District ; seconded by Supervisor Schwalbach. Motion carried by voice vote.

2015-18 Snow and Ice Removal Agreement with Carter Trucking & Excavating

Clerk Charette noted the revisions made to the agreement after meeting with Wayne Carter and Chairman Cashman.

M/M by Chairman Cashman to approve the Snow and Ice Removal Services Agreement with Carter Trucking & Excavating for the 2015-18 seasons; seconded by Supervisor Schwalbach. Motion carried by voice vote.

2016 Maintenance Agreement with Brown County

The Board reviewed the 2016 Brown County Municipal Maintenance Agreement. Chairman Cashman recommended that the Town contract with Brown County to conduct general maintenance of signing and traffic control, bridge inspections and on call emergency services.

M/M by Chairman Cashman to approve the 2016 Municipal Maintenance Agreement with Brown County Public Works Department to conduct general maintenance of signing and traffic control, bridge inspections, and emergency on call services ; seconded by Supervisor Schwalbach. Motion carried by voice vote.

Resolution #2015-4 re-appointing Town Clerk for a term of three years commencing April 21, 2015

The Board reviewed Resolution #2015-4 reappointing Jann Charette as the Town Clerk for a three year term commencing on April 21, 2015.

M/M by Chairman Cashman to approve Resolution #2015-4; seconded by Supervisor Schwalbach. Motion carried by voice vote.

Reimbursement for mileage for attendance at Clerk/Treasurer's Institute Advisory Board meeting

M/M by Chairman Cashman to reimburse Clerk Charette for mileage to attend the Clerk and Treasurer's Institute Advisory Board meeting in Portage; seconded by Supervisor Schwalbach. Motion carried by voice vote.

Submission of 2014 FY Fire Prevention and Safety Grant application to Federal Emergency Management Administration

Randy Hansen, grant writer, provided a revised 2014 FEMA Fire Prevention and Safety Grant application to the Board. Hansen explained that it has been revised to: 1) note a request for additional signs to cover the new homes being built in 2015; 2) add an additional public safety intern; 3) reflect the cost for writing the grant; and 4) remove the color of the signs to enable the Town Board to decide so at a later date.

M/M by Chairman Cashman to approve submission of the Fire Prevention and Safety Grant application to FEMA; seconded by Supervisor Schwalbach. Motion carried by voice vote.

Building/Zoning Report

Bob Gerbers reported that five permits were issued in March for three new homes, a garage and a storage shed. Permit fees received were \$3,120.00 of which \$1,950.00 were paid to the Building Inspector for inspection fees.

Chairman's Report

Chairman Cashman reported that Carter's Trucking will repair the potholes on the roads next week. He also reported that he, Mike Liebman (Ayres Associates) and Guy Arucchio will be meeting next week to discuss the Hickory Ridge drainage easement. Seasonal weight limits are still on Town roads.

Planning Commission Report

Supervisor Van Vonderen reported that there is a Comprehensive Plan meeting scheduled for Thursday, April 16, 2015 at 7:00 p.m. and two regular Planning Commission meetings scheduled for Thursday, April 30, 2015, and Thursday, May 14, 2015 at 7:00 p.m.

Wind Siting Report & Capitol Day Update

None

Treasurer's Report

Treasurer Van Dyck provided a report to the Board. She reported that the Town will not make its projected recycling income due to the drop in prices.

M/M by Chairman Cashman to accept the Treasurer's report as presented; seconded by Supervisor Schwalbach. Motion carried by voice vote.

Announcements and Distribution of Correspondence-

Clerk Charette provided the Board with: 1) copy of a letter from Governor Walker; 2) an e-mail from Mike Liebman; 3) Project Vote correspondence; 4) Local Government Center Town Officials Workshop registration form

Items for future meetings- Cashman Drive cul-de-sac; Hickory Ridge; alcohol license renewal; quarry permits; DOR report on fire address signs

Public comment-

None

Voucher in Payment of Bills

Clerk Charette provided the Voucher in Payment of bills to the Board.

M/M by Chairman Cashman to approve checks #8927 to #8963 for a total of \$99,452.46 with voided checks #8929 to #8932 and #8937 and no online payments; seconded by Supervisor Schwalbach. Motion carried unanimously by voice vote.

Adjournment

M/M by Chairman Cashman to adjourn the meeting at 9:08 p.m.; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette,
Town Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, April 20, 2015.

Dennis J. Cashman
Town Chairman